

Central Office Contacts FY26

Kerry Klesath kklesath@seapco.org Ext. 210	Director of SEAPCO	
Ritchie Higdon rhigdon@seapco.org Ext. 205	Director of Finance and Operations	• ISBE Claims and Reimbursements
Perry Miller pmiller@seapco.org Ext. 219	Human Resources Director	• Pre Approval for Tuition Reimbursements • Advancement on Salary Schedule • Leaves of Absence of Family Medical or Unpaid Leave • Personal Records/Employment Contracts
Nanette Shepard nshepard@seapco.org Ext. 217	Bookkeeper Payroll/Insurance	• Annuities • Insurance and Accident Reports • Payroll/Time Sheets
Jodie Askam jaskam@seapco.org Ext. 203	Accounts Payable	• Field Trip Approval and CBI • Mileage • Professional Meetings • Request to Order Supplies - Requisition • Reimbursements (Employee, Tuition, and Professional Meeting Reimbursements)
Rosemary Skinner rskinner@seapco.org Ext. 200	Central Office Secretary	• Employee Absences • Front Office (Central Office) • Personal Days • Substitute Teachers and Paraprofessionals (Centerbased)
Ami Nauman anauman@seapco.org Ext. 218	Financial Billing & Claims	• Financial Claims and Reimbursements
Lisa Roberts lroberts@seapco.org Ext. 235	Records	• Embrace New Student Data • Referrals (students) • Student Records/Yellow Folder • Medicaid • 504 Student Entry • Permit to Release/Obtain Information • Student Transfer
Sheila Grashuis sgrashuis@seapco.org Ext. 220	Data Entry	• Attendance Record (students) • I-Star Data Entry and Classlists
Becky Shover bshover@seapco.org Ext. 264	Administrator	• CPI Training
Christy Pabon cpabon@seapco.org Ext. 206	Early Childhood Coordinator	• Preschool Screening Appointments